

*Virtual Or
Face-To-Face
Leadership
Program*

2021

Emerging Leaders

*Giving Supervisors And Team Leaders
A Launchpad To Success*

About The Program

Today like never before, organisations need supervisors and team leaders who are highly effective and produce results through people.

Technical skills and experience on the job were often sufficient in the past, but having the knowledge and skills to manage yourself and others is also essential in today's business environment.

Many of the mistakes that supervisors make are simply because they have not been shown the right way at the beginning and therefore they develop bad habits. So why not get the ideas and processes right from the start?

Emerging leaders need to understand what they are aiming for, but more importantly they need to be equipped with the right skills and tools to achieve their objectives.

This program is also delivered as a face-to-face event over 2 x consecutive days.

Over 4 x half-days expert Proteus facilitators will deliver 4 virtual sessions exploring a range of topics, all focused on giving future leaders a launchpad to success.

All of our facilitators are experienced in leadership and management across a diverse range of industries.

They deliver this program in a professional, relaxed and fun-filled way and their motivational, non-threatening and supportive approach is one of the main reasons people choose to learn with Proteus Leadership.

Proteus facilitators are also committed to ensuring that participants leave the program not only with a better understanding of how to lead and manage people, but with the practical skills required to make it happen.

This is a very practical and dynamic program that will ensure emerging leaders have a greater chance of success and feel an enormous sense of achievement as they grow into their roles.

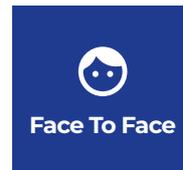
National Program Dates

2021



Virtual Program
(4 x half-day sessions)

| | | | |
|-------|--------|--------|-------|
| 9 Feb | 16 Feb | 23 Feb | 2 Mar |
| 2021 | | | |



Face To Face Program
(2 x 1-day sessions)

| | | | |
|-----------|--------|--------|------|
| Adelaide | 13 Apr | 14 Apr | 2021 |
| Brisbane | 20 Apr | 21 Apr | 2021 |
| Melbourne | 27 Apr | 28 Apr | 2021 |



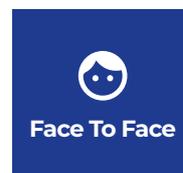
Virtual Program
(4 x half-day sessions)

| | | | |
|-------|--------|--------|--------|
| 6 May | 13 May | 20 May | 27 May |
| 2021 | | | |



Virtual Program
(4 x half-day sessions)

| | | | |
|--------|--------|--------|--------|
| 10 Aug | 17 Aug | 24 Aug | 31 Aug |
| 2021 | | | |



Face To Face Program
(2 x 1-day sessions)

| | | | |
|-----------|--------|--------|------|
| Adelaide | 8 Sep | 9 Sep | 2021 |
| Brisbane | 15 Sep | 16 Sep | 2021 |
| Melbourne | 22 Sep | 23 Sep | 2021 |



Virtual Program
(4 x half-day sessions)

| | | | |
|-------|--------|--------|--------|
| 9 Nov | 16 Nov | 23 Nov | 30 Nov |
| 2021 | | | |

NB: Face-to-face programs will only go ahead if safe to do so. All COVID-19 restrictions and regulations will apply.



Session 1

Topic 1 Leading and Managing Yourself

- Getting Yourself Right First
- Discovering New Ways Of Leading
- Understanding Your Role
- Managing Your Time
- Developing The Art Of Communication
- Having A Servant Leadership Mentality
- Developing A Great Attitude

1

Session 2

Topic 2 Leading Innovation & Change

- How Do We Model Innovation
- Embracing Risk Management
- Understanding Creativity And Innovation
- Brainstorming And Six Hats Thinking
- Bringing Others On The Change Journey
- Managing Resistance To Change

2

Session 3

Topic 3 Building Effective Teams

- Moving From Mate To Manager
- Using Power, Authority And Influence Effectively
- Managing Up With Influence
- Learning The Art Of Delegation
- Motivating Yourself And Others
- Building Trust And Managing Conflict
- Managing Psychological Safety In The Workplace

3

Session 4

Topic 4 Creating an Operational Plan

- Understanding Operational Planning
- Developing A SWOT Analysis
- Identifying Measures For Success
- Pitching Ideas Up The Line
- Rolling Out Plans To The Team

4



“ I found the topics in the Emerging Leaders program well rounded and engaging. A lot of the concepts were built upon or linked to other topics which was very helpful in seeing how these concepts could be applied in the workplace. ”

Jessica Mander

Using Zoom for virtual programs

Proteus Leadership has committed to using the **ZOOM platform** for our **Virtual Webinars, Workshops** and **Multi-session programs**. Here are some things about your ZOOM program that you should know:

- It is simple and intuitive to set up
- A link to your program will be sent to you on confirmation and then on the day of the program. You will be asked to click on the link, download and join the meeting or webinar
- You can participate on any device – Windows, Mac, Tablets, Smart Phones
- With updated security features, Zoom is a safe place to meet virtually
- Throughout your program, interactive features will be used including: Polls, Q&A and Chat boxes
- In our workshops and Leadership programs participants will be able to work in multiple breakout rooms where they can interact with each other in groups

Proteus facilitators will make your Virtual program an interactive and informative experience that **will change the way you lead.**

Personal Program Coaching

No matter how powerful and helpful a personal development program can be, sometimes we stumble when trying to implement the skills back into our workplaces.

To assist in this area, Proteus is now offering post program personal coaching sessions via phone or Zoom. Each session is **45 minutes duration** and is conducted by one of our professional team.

Coaching Investment

2 Sessions **\$700pp + GST**

3 Sessions **\$1,000pp + GST**

4 Sessions **\$1,250pp + GST**

All prices are in AUD

Please feel free to speak to one of our helpful team to discuss a post program coaching plan for you and/or your team.



Program Portal

1. Getting Started

On registration, participants will receive confirmation of their booking followed by a second email 2 weeks before the program with a password and link for the program portal.

Participants will be asked to create their profile and read and action any program prerequisites before participating in the training sessions.



Update Profile



Prerequisites



Training Program



Digital Evaluation

2. Training Sessions

Participants will attend either 4 x virtual sessions or 2 x face-to-face sessions and will be provided with an extensive program manual. Our expert facilitators will work with participants to get the most from these sessions.

3. The Digital Challenge



After completion of the training sessions, participants will be required to complete the digital evaluation, which will unlock the digital challenges.



Participants will then receive a weekly challenge by email, for the next 8 weeks, that will allow them to log in on the device of their choice and complete their challenges.



At the end of the 8 week period, all submitted responses will be automatically populated to create a Live IT! Challenge Document.



Once this document is complete and has been downloaded, then participants will be able to print a personalised Certificate of Completion.



Live IT!
Challenge Document



Certificate Of
Completion

Investment

Investment

Prices valid from 1st January 2021

-  **Individual (virtual)** _____ **\$950pp + GST**
-  **Individual (face-to-face)** _____ **\$1,600pp + GST**

All prices are in AUD



Program manual
PDF copy



Ongoing digital activities
post program sessions



Proteus certificate
of completion

In-House Investment

This virtual leadership program can also be conducted In-house. Proteus facilitators will run your virtual program for up to 12 people. Extra participants can be added at an additional cost.

-  **Virtual**
4 x Half-Day Program _____ **\$13,000 + GST**
(up to 12 participants)

Extra Participants Over 12 _____ **\$850pp + GST**

-  **Face-To-Face**
2 x Consecutive Days Program _____ **\$20,000 + GST**
(up to 12 participants)

Extra Participants Over 12 _____ **\$1,400pp + GST**

All prices are in AUD

-  **In-house virtual programs can be facilitated on either Zoom or MS Teams**



Program manual
PDF copy



Ongoing digital
activities post
program sessions



Proteus
certificate of
completion



Full Zoom & Teams
Management for
Virtual Programs

Cancellation Policy:

Payment is required before the commencement of training. All payments within 7 days of the program date must be paid by credit card or direct debit. All cancellations/transfers must be received in writing. Refunds will not be given unless at least 30 working days notice prior to the program is provided. No refunds will be given after this date. A 10% (of total cost) administration fee will be deducted for all cancellations. If you are unable to participate, a substitute participant (transfer) is welcome if written notice is given prior to the program but will incur a \$60 administration fee. Proteus Leadership reserves the right to change the facilitators/speakers or the advertised price and will provide notice to participants before the event.

For further information
contact our team on:
1300 219 903



How to Register

 Register Online

Payment Methods

VISA 
Credit Card



Request Invoice

OR

 By Phone

Call us on 1300 219 903

Payment Methods

VISA 
Credit Card



Request Invoice



Direct Debit



proteus
LEADERSHIP

creating great leaders

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